

# Interview

<b>Agenda Item #</b>	2
<b>Meeting Date</b>	March 26, 2007
<b>Prepared By</b>	Jessie Carpenter City Clerk
<b>Approved By</b>	Barbara B. Matthews City Manager

<b>Discussion Item</b>	Interviews of Applicant for the Council Compensation Committee - Diane Berkley
<b>Background</b>	<p>As a result of the recommendations of the 2002 Council Compensation Committee, the City Code was amended to establish a process for periodic review of Council compensation. Beginning in 2007, and every four years thereafter, the Council is to appoint a committee of City residents to serve as the Council Compensation Committee. The Committee shall review the salaries of the Mayor and Councilmembers and make recommendations to the Council whether or not such salaries should be changed.</p> <p>Notice of the opportunity to serve on the committee was published in the City Newsletter and posted on the web. A number of individuals have applied to serve. Tebabu Assefa (Ward 4), Steve Shapiro (Ward 1), and Roberta Valente (Ward 3) were interviewed on March 5. Alicia Powers (Ward 5), and Sean Tipton, John Verdi, and Deborah Zuckerman (all of Ward 3), were interviewed on March 19. Diane Berkley (Ward 4) is scheduled to be interviewed on March 26.</p> <p>A resolution appointing members to the Committee has been scheduled for March 26.</p>
<b>Policy</b>	<p><i>Takoma Park Code, Chapter 2.04.110</i></p> <p><b>Periodic Review of Council Compensation</b></p> <p>A. <i>Council Compensation Committee.</i> The Council shall appoint a committee of City residents, every four years beginning with calendar year 2007, to serve as the Council Compensation Committee. The Committee shall review the salaries of the Mayor and Councilmembers and make recommendations to the Council whether or not such salaries should be changed.</p> <p>B. <i>Principles of Compensation.</i> The Council Compensation Committee shall apply the following principles to guide its recommendations:</p> <ol style="list-style-type: none"> <li>1. The positions of Mayor and Councilmember are part-time and should be treated that way;</li> <li>2. Full monetary compensation for the Mayor and Councilmembers is not appropriate;</li> <li>3. It is appropriate to monetarily compensate the Mayor and Councilmembers to some extent for their work;</li> <li>4. Monetary compensation creates an obligation for the Mayor and Councilmembers to perform their jobs;</li> <li>5. Monetary compensation provides status to the Mayor and</li> </ol>

	<p>Councilmembers;</p> <p>6. The Mayor's salary should be greater than that of Councilmembers; and</p> <p>7. Compensation for the Mayor and Councilmembers should be comparable to Maryland municipalities of similar size and complexity.</p> <p><i>C. Effective Date of Council Salary Adjustment.</i> Any change in the salary paid to the Mayor and Councilmembers shall be adopted prior to the next municipal election and shall take effect only as to the next succeeding Mayor and Councilmembers as prescribed in Sections 302(c) and 304(c) of the Municipal Charter.</p>
<b>Fiscal Impact</b>	<p>Establishment of the committee will have minimal impact. Adjustments to Council compensation will be incorporated into the FY08 Budget and become effective for the Council elected in November 2007.</p> <p>Currently, the Mayor receives an annual salary of \$8,000; Councilmembers receive \$6,000 per year.</p>
<b>Attachments</b>	Application for appointment from Diane Berkley
<b>Recommendation</b>	Interview applicant and consider her for appointment.
<b>Special Consideration</b>	

**CITY OF TAKOMA PARK, MARYLAND**

**APPLICATION FOR APPOINTMENT / REAPPOINTMENT TO  
CITY BOARD, COMMISSION, OR COMMITTEE**

<b>Your Name:</b> <u>Diane L. Robinson-Berkley</u>	
<b>Name of Committee:</b> <u>Council Compensation Committee</u>	
<b>Application for (check one):</b> <input type="checkbox"/> Appointment <input type="checkbox"/> Reappointment	
<b>Date of Application:</b>	
<b>Briefly explain your interest in serving on this committee:</b>	
<u>I would like to help in the Community</u>	
<u>I just move into the area last</u>	
<u>year &amp; enjoy the area</u>	
<b>If you are applying for an initial appointment to the committee:</b>	
1. Have you attended any meetings? <u>New Committee</u>	
2. Are you available to attend meetings at the scheduled time? <u>No schedule yet</u>	
<b>FOR COLTA APPLICATIONS ONLY:</b>	
<input type="checkbox"/> Landlord/Agent <input type="checkbox"/> Tenant <input type="checkbox"/> City Homeowner	
<b>If you are a landlord or agent, please indicate the number of rental units you operate within the city limits of Takoma Park:</b> <input type="text"/>	

**INSTRUCTIONS**

**Please submit this form to:** City Clerk, City of Takoma Park, 7500 Maple Avenue, Takoma Park, MD 20912; or by e-mail to [Clerk@takomagov.org](mailto:Clerk@takomagov.org); or by fax to 301-270-8794.

After receiving your completed application, a City staff member will contact you to make arrangements for an interview with the City Council (if an interview is required). In preparation for the interview, City Councilmembers, the Committee Chair, and City staff members may receive a copy of your application and any attachments. Page 1 of the application (only), will be posted to the City web page.

**Note that the information on page 2 and any attachments will NOT be posted to the web.**